**MINUTES**

**Louisiana Automobile Theft and Insurance Fraud Prevention Authority**

**(LATIFPA)**

December 12, 2012

Poydras Building

1702 North Third Street

Baton Rouge, LA 70802

**CALL TO ORDER**

Chairman Warren Byrd called the meeting of the **Louisiana Automobile Theft and Insurance** **Fraud Prevention Authority (LATIFPA)** to order at 10:05 a.m. The meeting was properly noticed. Director Denise Cassano called the roll.

**ROLL CALL**

Members Present Members Absent

Warren E. Byrd, Esq., Chairman Mr. Ryan Marine

Executive Counsel Regions Insurance

Louisiana Department of Insurance

Mr. Cleve Franklin Mr. Willard Hamilton

Senior Special Investigator Internal Auditor

GEICO Louisiana Louisiana Department of the Treasury

Lieutenant Trevor Smith Mr. Richard J. Hagey

Louisiana State Police SIU Manager, SCLA

Insurance Fraud unit Louisiana Farm Bureau Insurance Company

Mr. Thomas McCormick, Esq.

Assistant Attorney General

Department of Justice, State of Louisiana

Honorable Dan Morrish

By Mr. Don “Tuffy” Resweber, Designee

Honorable Mike Huval, State Representative

House Committee on Insurance

Mr. Terrance “Terry” Apple

Insurance Fraud Investigator

Department of Justice, State of Louisiana

Staff Members Present Staff Members Absent

Ms. Denise Cassano, Director

 Mr. Jonathan Wagner

 Department of Justice

 Legal Counsel to the Louisiana Department of Insurance

Mr. Kevin Smith, Assistant Director

Ms. Ileana Ledet, Deputy Commissioner

Public Affairs Division

Louisiana Department of Insurance

Mr. Noble Ellington, Chief Deputy

Louisiana Department of Insurance

**There were three attendees from the public at this meeting.**

Chairman Byrd declared that a quorum was present. **Prior to action on each agenda item for which a vote was taken, there was a public comment period as required under La.R.S. 42:14(D).**

The minutes of the September 12, 2012 board meeting were presented for review and approval. A motion was made by Mr. Terrance Apple to adopt the minutes as presented. Mr. Don Resweber seconded the motion. Prior to a vote Chairman Byrd opened the floor for any public comment, but there was none. The minutes of the September 12, 2012 meeting were adopted by unanimous vote.

Director Denise Cassano reported on **LATIFPA** income, expenditures and donations. The report was accepted as given.

Ms. Ileana Ledet, Deputy Commissioner, Public Affairs Division, Louisiana Department of Insurance gave an update on the **LATIFPA** statewide billboard and radio campaign for FY 2012/2013.

A motion was made by Mr. Tom McCormick to rescind a September 28, 2011 vote by the **LATIFPA** Board of Directors to approve a contract with Idea Development for the development of an educational short film, to be incorporated into the **LATIFPA’s** web-based educational course, in an amount not to exceed $13,400 and to rescind a March 14, 2012 vote by the **LATIFPA** Board of Directors to approve expenditures in FY 2012-2013 not to exceed $10,000 for the development of a video by Idea Development to be included in the **LATIFPA** educational microsite. Mr. Terrance Apple seconded the motion. The motion was adopted by unanimous vote.

A second motion was made by Mr. McCormick to approve expenditures in FY 2012-2013 for the development of an educational short film, to be incorporated into the **LATIFPA** web-based educational course, in an amount not to exceed $13,400. Lieutenant Trevor Smith seconded the motion. The motion was adopted by unanimous vote.

Mr. Cleve Franklin made a motion to establish additional criteria for how LATIFPA should handle grant applications and the funding of grants under the LATIFPA/NICB bait vehicles and license plate reader programs whereby the amount of available funds, at the time that grant applications are solicited under the LATIFPA/NICB bait vehicle and license plate reader programs, would establish the total number of bait vehicle and license plate reader grant applications that can be funded during that application period. Qualifying applicants would be funded in the application period until the number of grants, that can be funded with the available funds, have been exhausted and/or all ranked qualified applications in the application period are exhausted.

Mr. McCormick made a motion to change the proposed 2013 Quarterly Meeting Schedule to reflect a meeting date change from Wednesday, June 5, 2013 to Wednesday, June 12, 2013 due to the timing of the 2013 Louisiana legislative session. Mr. Apple seconded the motion. The motion was adopted by unanimous vote. Director Cassano advised the board that the scheduled quarterly meeting of March 13, 2013 may be postponed and rescheduled for a later date to complete the grant application process for the current fiscal year provided funds become available.

Mr. Allen Applewhite, National Insurance Crime Bureau (NICB) gave his report on the **LATIFPA**/NICB License Plate Recognition and VIPER programs. As a part of his report, Mr. Applewhite requested that the grant applications under both programs specify that the reporting requirements each month to the NICB by the grantee be made between the first and the tenth of each month. The report was accepted as given.

Assistant Director Kevin Smith gave a report on the middle and high school curriculum presentations and other educational events conducted by **LATIFPA**. The report was accepted as given.

There being no further business, Mr. McCormick made a motion to adjourn. Mr. Apple seconded the motion. The motion was adopted by unanimous consent and the meeting was adjourned at 11:15 a.m.